

2008

Second Harvest Food Bank of Southeast North Carolina

406 Deep Creek Road
Fayetteville, NC 28312
Phone: (910) 485-6923
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David Griffin, Director



[UNDERSTANDING THE FOOD BANK]

The Second Harvest Food Bank of Southeast North Carolina is a division of Cumberland Community Action Program, Inc. The food bank was established in 1982 and has been a certified member of America's Second Harvest since 1982. The food bank's primary service area includes Bladen, Cumberland, Duplin, Harnett, Hoke, Robeson, and Sampson counties.

UNDERSTANDING THE FOOD BANK

History

The Second Harvest Food Bank of Southeast North Carolina (SHFB SENC) is a program of Cumberland Community Action Program, Inc. CCAP is a private, non-profit corporation duly incorporated under the laws of the State of North Carolina for the express purpose of “improving the education and economic opportunities, living environment and general welfare of the people”. It is a recognized as a 501 (c)(3) charitable organization by the Internal Revenue Service.

SHFB SENC is one of seven certified affiliates of Feeding America located in North Carolina covering all 100 counties. The food bank’s primary service area includes Bladen, Cumberland, Duplin, Harnett, Hoke, Robeson, and Sampson counties. Through agreement with other North Carolina affiliates SHFB SENC operates within Columbus, Richmond, and Scotland Counties. The food bank provides nutritious food to those at risk of hunger through a network of over 207 non-profit member agencies in those counties. There are over 150,000 individuals or 18% at risk of hunger within the 10 counties our partner agencies call home.

Mission

The Second Harvest Food Bank of Southeast North Carolina’s mission is to feed the hungry by soliciting and judiciously distributing food and grocery products through a network of member non-profit agencies, and educate the public about the nature of and solutions to the problems of domestic hunger.

Vision & Values

Our vision is a hunger-free Southeast North Carolina and to provide assistance in the fight against hunger throughout North Carolina and America. “*Hunger-free*” is a complex term to define. Our fundamental meaning is that no one, faced with the risk or prospect of hunger, should be unable to access sufficient food to prevent or remediate that hunger.

Our core values reflect what is truly important to us as an organization. These values do not change regardless of the situation, individual or group but are the moral backdrop of our food bank’s culture. Maintaining our core values, regardless of how large a food bank we become, allows us to preserve what is special about Cumberland Community Action Program Inc (CCAP), Feeding America, and the Second Harvest Food Bank of Southeast North Carolina (SHFB SENC) .

COLLABORATION

DIVERSITY

HONESTY & INTEGRITY

SERVICE

CANDOR

We believe in the power of community partnership

Include **ALL** and exclude no one

Hold true to our word, vision, mission and values

Always putting those we serve before ourselves

Transparent openness to ideas and suggestions

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The Feeding America Network

The Second Harvest Food Bank of Southeast North Carolina is one of over 200 member food banks and food rescue organizations affiliated with Feeding America, formerly America's Second Harvest, the Nation's Food Bank Network. Feeding America serves all 50 states, District of Columbia, and Puerto Rico. The network distributes over 1.8 billion pounds of donated food and grocery products annually.

The network supports approximately 50,000 local charitable agencies, operating more than 94,000 food programs, including food pantries, soup kitchens, women's shelters, Kids Cafes, Community Kitchens, and their local organizations that provide food assistance to 25 million hungry Americans - including nine million children and nearly three million seniors each year. The America's Second Harvest network is broken down into two categories called food banks and food rescue organizations.

What is a Food Bank?

A charitable organization that solicits, receives, inventories, and stores donated food and grocery products pursuant to grocery industry and appropriate regulatory standards. These products are distributed primarily to charitable human service agencies, which in turn provide the products directly to needy clients through various programs.

What is a Food Rescue Organization (fro)?

Charitable organizations that solicit and receives prepared and/or perishable foods, unless otherwise defined in a local agreement, pursuant to its local health department's and/or appropriate regulatory standards. This food is distributed either directly to needy people or to charitable human service agencies, which, in their turn, provide the food to needy clients through various types of programs.

About the Member Agencies

Member Agencies provide a critical linkage to getting food to at risk families and individuals in the communities they serve. The food bank has maintained the current partnerships of non-profit 501(c)3 agencies while growing membership. The agencies often come in a variety of forms to include food pantries, churches of all denominations, soup kitchens, homeless shelters, other charitable organizations, and group homes.

Seeking membership Guidelines

- Completing the membership application (Appendix) outlining the policies and procedures.
- Setup a time to be monitored by the food bank to ensure the agency's facility is suitable for food storage and distribution.
- Attend an agency orientation at the food bank where policies and procedures are discussed

Documentation Requirements

- Completed & signed membership application

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- Organization's 501(c)3 tax-exempt status letter from IRS
- *Churches without 501(c)3 need a letter from the headquarters of the denomination *
- Organization's Articles of Incorporation with seal by county's register of deeds
- List and information about Board of Directors from 5 unrelated individuals
- Detailed financial report & treasurer's report showing organization's budget-income and expenditures
- Passing initial monitoring visit

Church Membership

* The IRS states that churches are not required to obtain the 501(c)(3) letter of determination, but may show that they *would be* eligible for tax-exempt status if they meet certain criteria. Some churches obtain their own 501(c)(3) status even though the IRS does not require it. Other churches choose not to. Since the IRS also states that food donors may only get tax credits if they give product to 501(c)(3) charities, the Food Bank must be sure that all Partner Agencies meet 501(c)(3) criteria – that includes churches.

3 ways a CHURCH can meet the federal tax-exempt requirement

1. The church has its own 501(c)(3) letter of tax-exempt determination from the IRS, and provides a copy of that letter to the Food Bank with its application.
2. The church is covered under the 501(c)(3) tax-exempt status of a larger parent organization. In this case, the Food Bank must receive a copy of the parent organization's letter of 501(c)(3) tax-exempt status. In addition, the Food Bank must receive a letter from the parent organization, on its letterhead, signed by its executive director, verifying the church is a member in that parent organization is covered under the parent organization's tax-exempt status and is in good standing. (An example would be the Any town Baptist Church being covered by the NC Baptist Convention's 501(c)(3) status.)
3. The church can show that it *would be* granted 501(c)(3) tax-exempt status by the IRS if it applied for that status. To be eligible for Food Bank membership in this way, several criteria must be met, beginning with these:
 - a. The church *must not* have applied for or been denied 501(c)(3) status.
 - b. The church *must not* have applied for 501(c)(3) status and had that status revoked.
 - c. The church *must not* belong to a larger parent organization recognized by the IRS as tax-exempt Section 501(c)(3). (If it does, it must apply for Food Bank membership using category #2, above.)

Then, a church in this category must provide **evidence** that it is a church, using criteria required by the IRS. To do this, complete the form on the other side of this page and return it to the Food Bank along with the documentation requested.

Service Outreach

Member agencies are our vehicle for reaching those at risk of hunger within our communities. They provide services to the working poor, seniors, and children. Poverty on average in our communities is higher than the state and national averages.

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Census information gathered for our primary service area in 2004 showed over 125,000 at risk Americans of poverty in our communities. Our partnerships with member agencies have allowed over 25 million pounds of food to be distributed since 2000 to those same communities. The food bank provided food to over 126,000 households and over 620,000 individuals in 2007 through our partners.

Programs

The Second Harvest Food Bank of Southeast North Carolina works to eliminate the cycle of hunger through a wide range of programs and services. They are achieved through our member agencies and local, state, and national partners.

The Emergency Food Assistance Program (TEFAP)

A program designed for the distribution of surplus food from the North Carolina Department of Agriculture to low-income families and individuals. The program is administered to Cumberland, Hoke, Robeson, and Sampson counties through over 50 member agencies monthly. The food bank has formed partnerships with state and county officials to deliver the program.

The program is administered without any cost to member agencies to distribute to those at risk of hunger. The food bank is provided administration funds by the North Carolina Department of Agriculture for employee hours, transportation, and storage costs to combat overhead costs.

State Nutritional Assistance Program (SNAP)

The North Carolina General Assembly provides funding for the North Carolina State Nutritional Assistance Program otherwise known as SNAP. The program allows the food bank to purchase products such as canned vegetables, fruits, soups, and other nutritional items which normally don't come through donations.

The program is administered without any cost to member agencies to distribute to those at risk of hunger. The food bank is provided administration funds by the North Carolina General Assembly for employee salary and storage costs to combat overhead costs.

Grocery Retail Program

The grocery retail program is to rescue edible foods such as meat, deli, and other perishable products from grocery stores like Food Lion and Sam's Club. The food bank has increased its direct store pickups starting in 2006 from 3 to 16 stores while assigned member agencies pickup from 26 stores in our communities.

Salvage Program

The food bank receives and distributes donations from retail stores and reclamation centers, which have incorrect labels, dented cans, or did not meet company product guidelines. These products are edible and safe products for consumption. The food bank uses an inspection process to sort, repack, and remove unsafe products to prepare for distribution.

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Backpack Program sponsored by Junior League

The Backpack program sponsored by Junior League provides wholesome and nutritious food to elementary school students at the risk of hunger. With the help of volunteers, the food bank provides food for backpacks each Thursday for distribution at schools on Friday. Each student receives enough food for the weekend to supplement meals otherwise not available. The food bank is currently distributing to schools in Cumberland County and Hoke County with hopes of adding additional school sites in the future.

Current Schools

School	County
Hillsboro Street Elementary	Cumberland
Lillian Black Elementary	Cumberland
Armstrong Elementary	Cumberland
Cumberland Road Montessori School	Cumberland
Sunnyside Elementary School	Cumberland
T.C. Berrien Elementary School	Cumberland
Scurlock Elementary	Hoke
West Hoke Elementary	Hoke
Hawk Eye Elementary	Hoke
Hillsboro Street Elementary	Cumberland
Lillian Black Elementary	Cumberland
New Additions in 2009 awaiting approval	
Westarea Elementary	Cumberland
Ferguson-Easley	Cumberland
Pauline Jones	Cumberland

The new additions to the program are the direct result of the Junior League of Fayetteville. They have been a blessing in assisting in taking care of our youth.

Nonfood Program

The food bank receives donations such as bikes, furniture, clothing, and other non-food items. Identified member agencies providing unique services to families and children have access to the program. They are able to distribute items normally not received to at risk families. Donations from Target and WalMart have provided a steady flow of items for families and individuals within agencies like Domestic Violence Centers, medical health and child abuse centers.

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Volunteer/Community Service Program

Partnerships with local and state agencies provide volunteer and community service opportunities to individuals and families. Youth have the opportunity to help the community and get training for future careers. Families are afforded the opportunity to work hours towards new home attainment. Seniors have the opportunity to increase and/or learn new skills. The food bank has and is working with Habitat for Humanity, School programs, Juvenile Detention Programs, and senior centers.

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FACT SHEET

The **SECOND HARVEST FOOD BANK OF SOUTHEAST NORTH CAROLINA'S** mission is to feed the hungry by retrieving unmarketable yet wholesome, surplus food from major industries. The food bank judiciously distributes food and grocery products to our network of over 190 nonprofit anti-hunger agency partners. Those partners include emergency food pantries to low-income day care centers. In 2007, we distributed over 4.8 million pounds of food into our primary counties of Bladen, Cumberland, Duplin, Harnett, Hoke, Robeson and Sampson and through an agreement with another America's Second Harvest affiliate counties located in Columbus, Richmond, and Scotland.

The Scope of the Problem: Our service areas are some of the poorest in North Carolina. The table listed below gives a view of how our counties compare to the poverty rates by overall, child and elderly rates. In each category our service area is above the state average. From Fayetteville to Lumberton, Clinton to Elizabethtown, hungry and poverty impedes people from having healthy and productive lives.

- Over 125,000 individuals at risk of hunger (46,000 plus in Cumberland County)
- 18% of those living in our service area are at risk of hunger
- High gas prices, home mortgage prices, high food prices, high utility prices, and

Benefits of Donating:

1. **Tax Deduction** – 1976 Tax Reform Act allows companies to deduct costs associated with donating food to non-profit organizations
2. **Cost Savings** – In addition to tax benefits, your company can save money by donating products to the Food Bank rather than throwing them away
3. **Inventory Control** – A food donation can help reduce your surplus of hard-to-move inventory that can be eaten but not sold
4. **Community & Staff Morale** – Your support will win the respect of your community and staff you served

Food to Donate:

Dry Storage	Perishable
Frozen	Fruits & Vegetables
Meat Products	Cosmetically damaged
Code-Dated	Discontinued or Test Market
Unlabelled or Mislabeled	Private-Label Brands
Household	Under or Over Weight Items
Personal Care	Off-Specification Products

Other Ways to HELP:

- Monetary Donations
Volunteer Time
- Board
 - Warehouse Operations
 - Administrative Tasks
 - Agency Relations

Programs: We partner with our agencies to provide food through the following programs.

"Hunger Relief for Kids" Backpack Program: Providing food to children of elementary age on Thursday or Friday for consumption over the weekend. There are currently, 3 Cumberland Schools participating in program.

Emergency Food Assistance Program (EFAP): Distribution of surplus food from the North Carolina Department of Agriculture to low-income families (over 15,000 in Cumberland County monthly alone)

State Nutrition Assistance Program (SNAP): Monetary funds given by state of North Carolina to purchase foods which are given to member agencies to distribute to low-income families in there communities

Facilities: 35,000 ft (dry storage space) and 80,000 cu ft (refrigerated and freezer space)

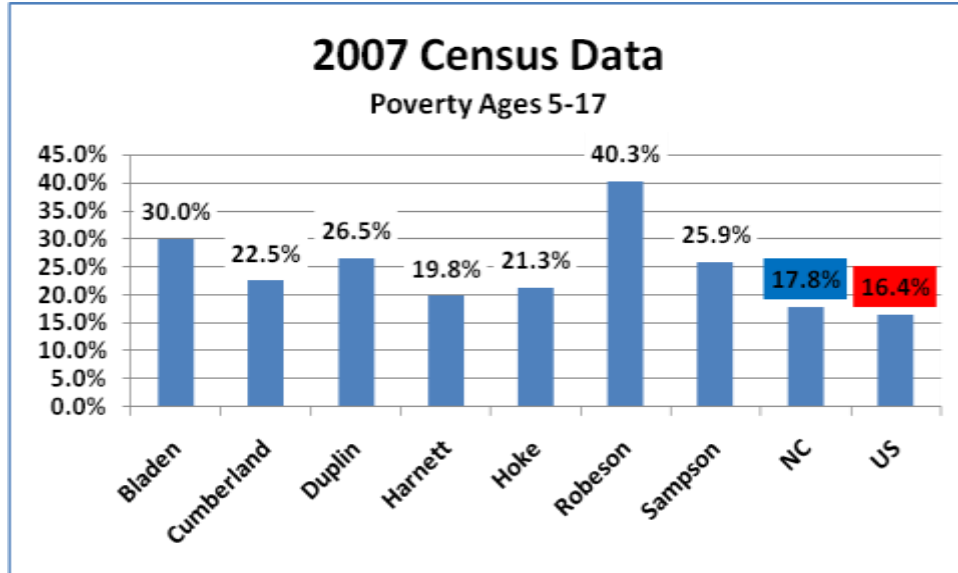
Locations: 406 Deep Creek Road, Fayetteville, NC 28302 | **Hours of Operations:** M– F 8am-4:30

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SCOPE OF THE PROBLEM

Area	All Ages	Under 18	Ages 5-17	Media Income
Bladen	23.3%	31.9%	30.0%	\$ 32,376.00
Cumberland	17.2%	23.0%	22.5%	\$ 42,683.00
Duplin	19.4%	26.2%	26.5%	\$ 35,040.00
Harnett	17.0%	22.7%	19.8%	\$ 39,649.00
Hoke	16.2%	22.1%	21.3%	\$ 41,452.00
Robeson	28.6%	41.4%	40.3%	\$ 31,006.00
Sampson	20.6%	29.3%	25.9%	\$ 34,516.00
NC	14.3%	19.5%	17.8%	\$ 44,772.00
US	13.0%	18.0%	16.4%	\$ 50,740.00



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